

A computer monitor is centered in the frame, displaying a white logo and text on a purple background. The logo consists of a stylized grid of squares with some missing, followed by the word "skublox" in a lowercase, sans-serif font. Below the logo, the text "by Sellercloud" is visible in a lighter, semi-transparent font. At the bottom of the screen, the title "Hub Quick Start Guide" is displayed in a large, white, sans-serif font. The monitor's taskbar is visible at the bottom edge, showing the Windows logo, a few application icons, and system tray information including "ENG" and "06/12/2020".

 skublox

by Sellercloud

Hub Quick Start Guide

Q4 2020
Version 1.0.0

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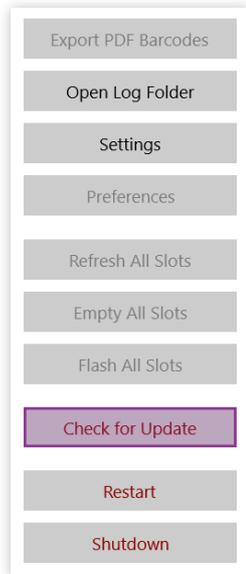
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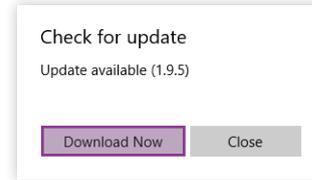


Updating the Skublox Hub App

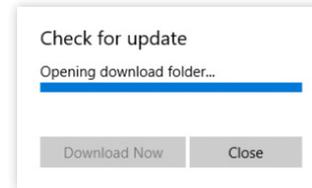
1 In the Skublox Hub App, click **Check for Update**.



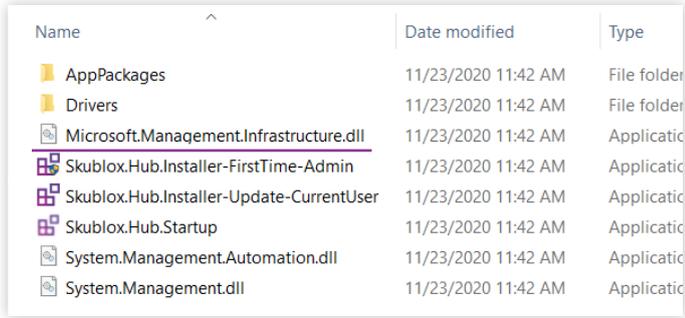
2 Select **Download Now**.



3 Choose a folder to download the ZIP file. After the download completes, a folder with the extracted files will automatically open.

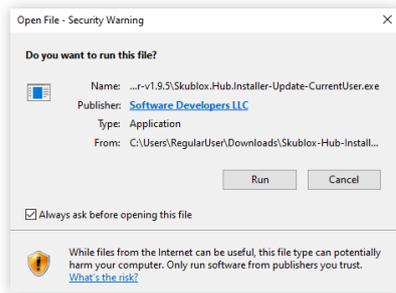


- 4 Run the **Skublox.Hub.Installer-Update-CurrentUser** file.



| Name | Date modified | Type |
|---|---------------------|-------------|
| AppPackages | 11/23/2020 11:42 AM | File folder |
| Drivers | 11/23/2020 11:42 AM | File folder |
| <u>Microsoft.Management.Infrastructure.dll</u> | 11/23/2020 11:42 AM | Applicatio |
| Skublox.Hub.Installer-FirstTime-Admin | 11/23/2020 11:42 AM | Applicatio |
| Skublox.Hub.Installer-Update-CurrentUser | 11/23/2020 11:42 AM | Applicatio |
| Skublox.Hub.Startup | 11/23/2020 11:42 AM | Applicatio |
| System.Management.Automation.dll | 11/23/2020 11:42 AM | Applicatio |
| System.Management.dll | 11/23/2020 11:42 AM | Applicatio |

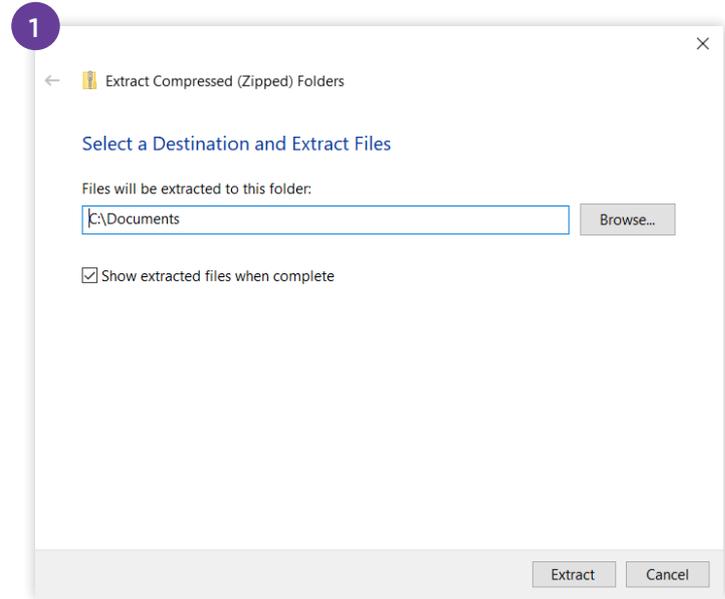
- 5 Click **Run** to start the update.



Download and Install the Skublox Hub Application

i The Skublox Hub Application is installed on your Controller PC. In most cases, you will only need to update it to get the latest version.

- 1 Download Skublox Hub Application from the following link:
<https://hub.skublox.com/download>
- 2 On your Controller PC, find the folder with that file.
- 3 Right-click the downloaded ZIP file > **Extract All**.
- 4 Click **Extract**. You will be redirected to another folder.



5

| Name | Date modified | Type | Size |
|--|---------------------|-----------------------|--------|
| AppPackages | 11/23/2020 11:42 AM | File folder | |
| Drivers | 11/23/2020 11:42 AM | File folder | |
| Microsoft.Management.Infrastructure.dll | 11/23/2020 11:42 AM | Application extens... | 36 KB |
| <u>Skublox.Hub.Installer-FirstTime-Admin</u> | 11/23/2020 11:42 AM | Application | 189 KB |
| Skublox.Hub.Installer-Update-CurrentUser | 11/23/2020 11:42 AM | Application | 57 KB |
| Skublox.Hub.Startup | 11/23/2020 11:42 AM | Application | 14 KB |
| System.Management.Automation.dll | 11/23/2020 11:42 AM | Application extens... | 352 KB |
| System.Management.dll | 11/23/2020 11:42 AM | Application extens... | 95 KB |

5

Run the

Skublox.Hub.Installer-FirstTime-Admin.exe file.

6

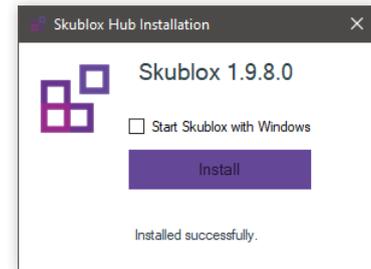
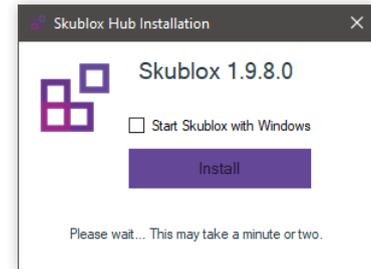
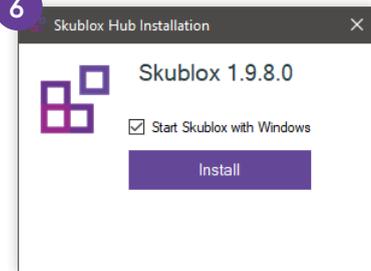
Select **Install**.

(The **Start Skublox with Windows** box is checked by default. Uncheck if needed.)

7

Wait for the installation to complete. The Skublox Hub App will start automatically.

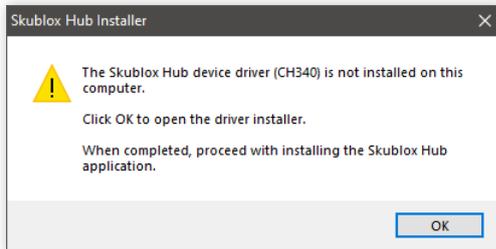
6



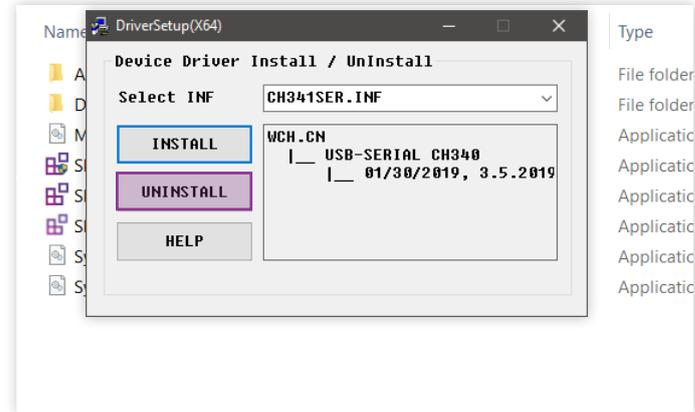
Installing the Skublox Hub device drivers

If the Skublox Hub device drivers are not installed, the message below appears after running the Skublox.Hub.Installer-FirstTime-Admin.exe file:

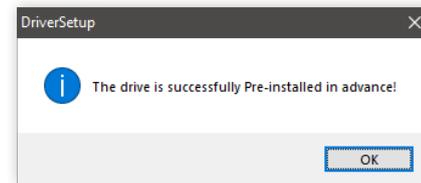
1 Click **OK**.



2 Click **Install**.



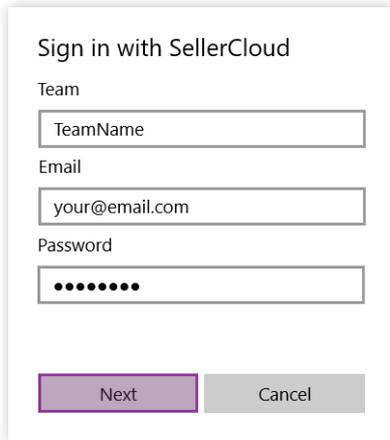
3 After the installation is completed, click **OK**.



Logging into the Skublox Hub App

After successfully installing the Skublox Hub App, follow these steps to log in and configure your first sorting wall:

- 1 Enter your **Team**, **Email**, and **Password** > **Next**.



Sign in with SellerCloud

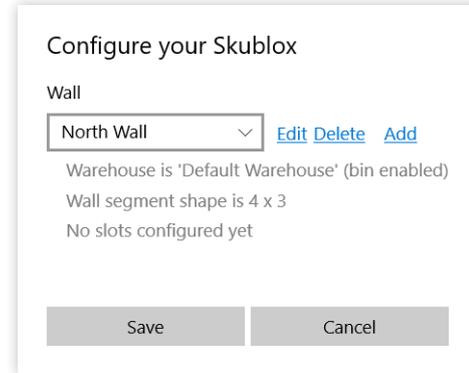
Team

Email

Password

Next Cancel

- 2 You can quickly **Edit**, **Delete**, or **Add** a wall after the initial login. Or, click **Cancel** and add your wall later in the **Settings** tab.



Configure your Skublox

Wall

 [Edit](#) [Delete](#) [Add](#)

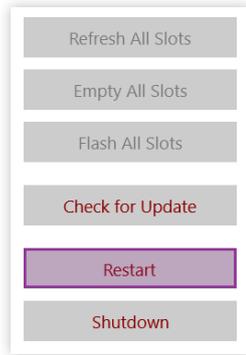
Warehouse is 'Default Warehouse' (bin enabled)
Wall segment shape is 4 x 3
No slots configured yet

Save Cancel

Restarting the Skublox Hub App

You may have to restart the Skublox Hub App periodically; typically, whenever you connect new slots to an existing wall. This restart lets the system identify the new slots and display them on your application.

1 Click **Restart**.

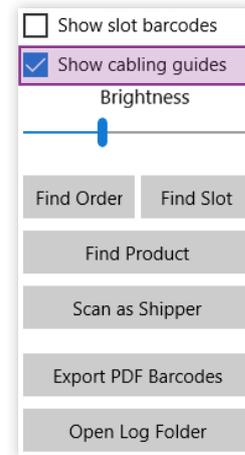


2 The application will restart and all slots will appear.

Viewing the cabling guides

The Skublox Hub App also lets you see your cabling guides if desired:

Select the box to show or hide your cabling guides.



Settings in the Skublox Hub App

The **Settings** tab lets you manage your walls. For example, you can view your wall cabling in advance, choose the configuration best suited to your needs, and so forth. You can also add, edit, or delete Skublox walls:

Add a Skublox Wall

Edit a Skublox Wall

Delete a Skublox Wall

To get started:

- 1 Click **Settings**.
- 2 Enter your credentials.
- 3 Click **Next** to view the details of your walls. See the example below:

Configure your Skublox

Wall

North Wall [Edit](#) [Delete](#) [Add](#)

Warehouse is 'Default Warehouse' (bin enabled)
Wall segment shape is 4 x 3
No slots configured yet

Save Cancel

Adding a Skublox Wall

1 Click **Add**.

Configure your Skublox

Wall

North Wall

Warehouse is 'Default Warehouse' (bin enabled)
Wall segment shape is 4 x 3
No slots configured yet

2 Enter all of the following required information:

- **Name**
- **Warehouse** (choose the warehouse where your wall is located; ex: Default Warehouse)
- **Max Active Users** (choose up to 6)
- **Wall Segment Shape** (columns and rows)

2

Add Wall

Name

Warehouse

Max Active Users

Wall segment shape

Columns Rows

Flow direction

Wall name is required

- **Flow Direction** (cabling between slots)

Editing a Skublox Wall

1 Click **Edit**.

Configure your Skublox

Wall

North Wall [Delete](#) [Add](#)

Warehouse is 'Default Warehouse' (bin enabled)
Wall segment shape is 4 x 3
No slots configured yet

2 Update the fields you want to change > Click **Save**.

Edit Wall

Name
North Wall

Warehouse
Default Warehouse

Max Active Users
6

Wall segment shape
Columns Rows
4 3

Flow direction
Z Snake

Deleting a Skublox Wall

i Deleting a Skublox Wall is irreversible! All sorting progress and information will be lost.

1 Click **Delete**.

Configure your Skublox

Wall

North Wall [Edit](#) [Delete](#) [Add](#)

Warehouse is 'Default Warehouse' (bin enabled)
Wall segment shape is 4 x 3
No slots configured yet

2 Click **Yes** to confirm, and your wall will be deleted.

Delete wall?

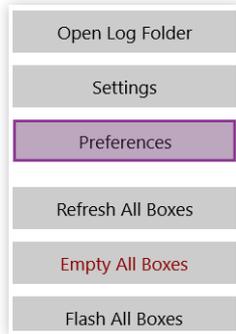
Deleted walls cannot be recovered.

Do you want to continue?

Preferences in the Skublox Hub App

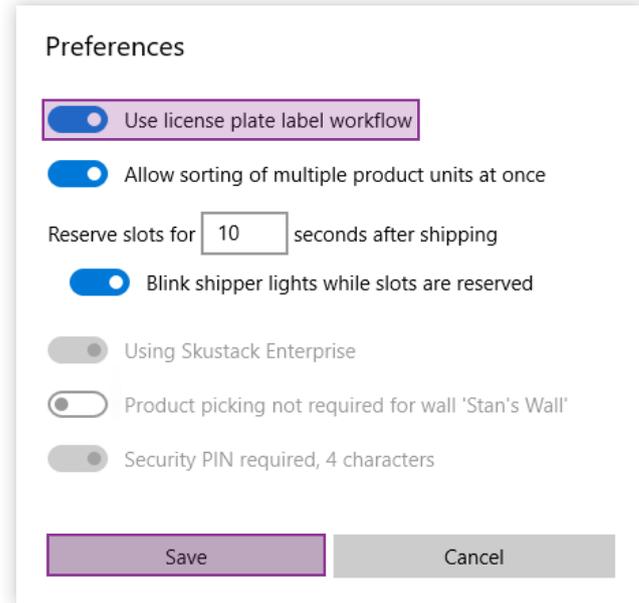
The **Preferences** tab lets you easily adjust your Skublox sorting and fulfillment processes by enabling or disabling certain Skublox preferences.

Some of the preferences are view-only. To change these preferences, log in to your Sellercloud account.



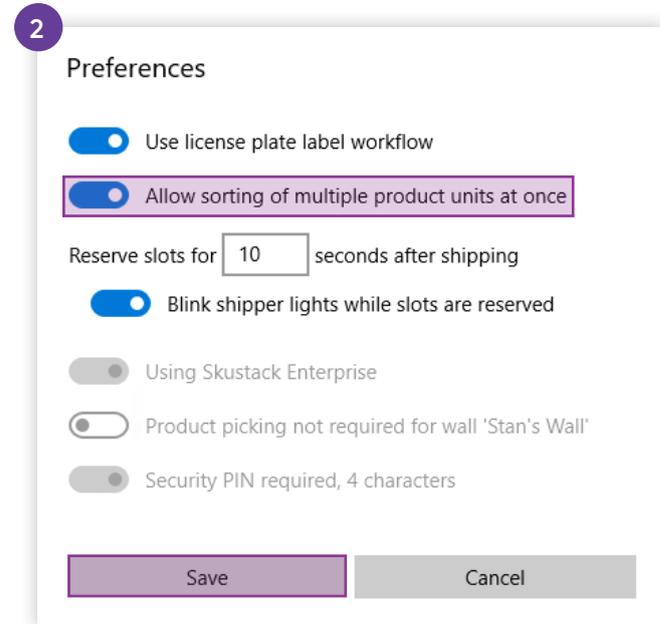
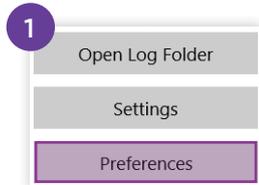
Enabling license plate label workflow

- 1 Click **Preferences**. (A **PIN** may be required if configured.)
- 2 Click the switch to change the preference > **Save**.



Allowing sorting of multiple product units

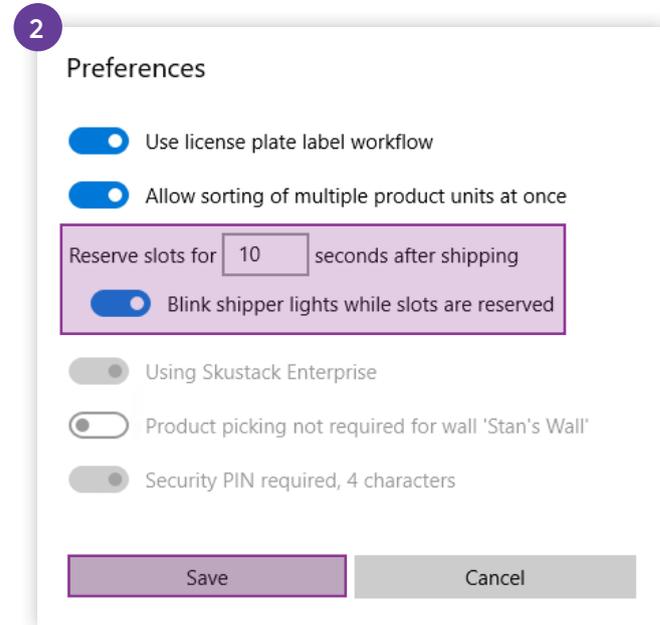
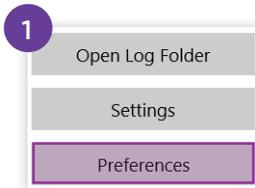
- 1 Click **Preferences**. (A **PIN** may be required if configured.)
- 2 Click the switch to change the preference > **Save**.



Reserving slots after shipping

In some cases, people working on the shipper side may need more time for order processing. In Skublox, you can reserve a slot for a longer or shorter period than the default 10 seconds. Furthermore, you can enable or disable the blinking of shipper lights while those slots are reserved.

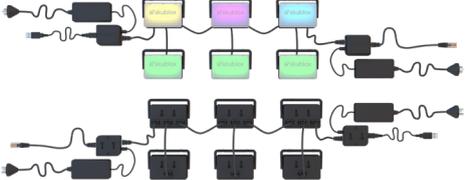
- 1 Click **Preferences**. (A **PIN** may be required if configured.)
- 2 Enter your desired post shipment slot reservation time duration (between 5 and 120 seconds) > **Save**.
- 3 To enable or disable blinking shipper lights, click the switch to change the preference > **Save**.



| TERM | DEFINITION | |
|---------------------|---|---|
| 12V Repeater | Device that supplies additional 12V power to the Skublox system. |  |
| | Also known as a Power Injector. | |
| Alias | An alternative reference for a given product. | |
| | Adding an Alias to a product makes it easier to find it in the system and in the warehouse. | |
| Controller | PC running Microsoft Windows and the Skublox Hub Application (provided by Skublox). |  |

| TERM | DEFINITION | |
|---------------------|---|---|
| Hub Device | Device that plugs into the Controller via USB with a standalone power supply. It's controlled by the Skublox Hub Application. |  |
| Picklist | <p>List consisting of the items for orders.</p> <p>Learn more about picklists.</p> |  |
| Scanner Ring | Wearable barcode scanner that allows for greater mobility when scanning and sorting orders. |  |

| TERM | DEFINITION | |
|--------------------------------|--|---|
| Shadow SKU | A type of virtual product that “shadows” another product. Its inventory is linked to an actual inventory SKU, but it can have its own alternate product profile. | |
| | A Shadow SKU can have a Product ID, description, image, and title that is different from the Parent SKU. | |
| Shipper | A person who works on the shipping side of the Skublox Wall. | |
| Shipper Light | A small ethernet-cable-connected device that lights up in green to signal that the order is ready to be shipped. |  |
| SKU | Stock Keeping Unit (SKU) is the unique product code assigned to a product. SKUs are used as the primary product identifier. | |
| | Typically, merchants create their own code as the product SKU. | |
| Skublox Hub Application | Universal Windows Platform (UWP) application that is installed on the Controller. | |

| TERM | DEFINITION | |
|---------------------|--|---|
| Skublox Wall | A collection of slots equipped with pairs of shipper and sorter lights interconnected with provided cabling. |  |
| Slot | Compartment for sorting product units. | |
| Sorter | A person who works on the sorting side of the Skublox Wall. | |
| Sorter Light | A small ethernet-cable-connected device that lights up in a specific color to signal status. |  |
| | A Sorter Light can light up in Red, Blue, Yellow, Green, Magenta, and Cyan. | |
| UPC | Universal Product Code (UPC) is a type of code printed on the retail product packaging to help identify a particular item. | |



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sales@skublox.com

